Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S.C.I.M. GOVERNMENT DEGREE COLLEGE**
Name of the head of the Institution	**Dr N Venkateswara Rao**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08819222272**
Mobile no.	**9948121718**
Registered Email	**gdctanuku@gmail.com**
Alternate Email	**iqacgdctanuku@gmail.com**
Address	**Do.No. 22-19-35, Rashtrapathi Road, Sajjapuram,**
City/Town	**TANUKU, West Godavari District**
State/UT	**Andhra Pradesh**
Pincode	**534211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**G Chandrasekhar**
Phone no/Alternate Phone no.	**08819222272**
Mobile no.	**9666664242**
Registered Email	**iqacgdctanuku@gmail.com**
Alternate Email	**gdctanuku@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.scimgdctanuku.info/images/e.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://scimgdctanuku.info/academiccalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76.15**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B**	**2.62**	**2013**	**05-Jan-2013**	**04-Dec-2018**

6. Date of Establishment of IQAC

04-Mar-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Resolved to submit data to AISHE	05-Nov-2019 2	10
Resolved to participate in NIRF	05-Nov-2019 2	10
Resolved to promote research culture	06-Jun-2019 2	30
Resolved to enhance and utilize the accessibility of digitalized platforms	06-Jun-2019 2	534
Resolved to utilize MOOCS platform in a productive way	06-Jun-2019 2	10
Resolved to conduct a regional level workshop on NAAC reaccriditation preparedness	06-Jun-2019 2	40
Resolved to conduct NSS special camp to increase extension activities	05-Nov-2019 2	100
Resolved to condct internal academic administrative audit	06-Jun-2019 2	40
Resolved to clear all pending UGC files	03-Mar-2020 2	10
Resolved to conduct online classes to students in view of Covid-19	03-Mar-2020 2	15
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Paramarsh	RUSA	2019 1	260000
Women Hostel	Women Hostel	UGC	2019 1	950088
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Strived its best towards college participation in NIRF ranking process and improved its stand .

2. Submitted college data to AISHE

3. Conducted an FDP program on "Research Methodology Mechanism for effective implementation" during the period 19.11.2019 to 21.11.2019.

4.Promoted research culture among faculty members which resulted in their registration for Ph.D.

5. Conducted a regional level workshop regarding NAAC preparedness as per new guidelines.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. To conduct a regional level workshop in the district for the benefit of both Government and Aided degree colleges towards their NAAC preparedness .	10. A regional level workshop involving all Govt. Degree Colleges and Aided colleges was conducted. A team of Govt. College Rajahmundry which was accredited by NAAC at A in RAF was invited to run the workshop. All participants felt happy for taking part in it.
9. To continue MOU with Andhra Pradesh state skill Development Corporation to impart training to the unemployed youth as an extension outreach activity of the institution .	9. Memorandum of understanding with APSSDC was continued. APSSDC provides training to the youth of local community on skill development on this platform.
8. To strengthen placement cell viz; Jawahar Knowledge centre (JKC) in view of training and conducting more job drives.	8. Besides regular training from JKC,a free coaching aiming Competitive examinations was arranged to students of the college and also local deserving

	youth utilizing the financial assistance from St.Theresa college,Eluru under RUSA Paramarsha Scheme. Job drives were conducted on JKC platforms. The above trained students utilized this opportunity.
7. To motivate the students to have an active participation in sports, games and yoga in accordance with the spirit of the call given by our Honourable Prime Minister.	7. The students were motivated to have active participation in sports, games and yoga. Students participated in the district level cricket tournament conducted by different organizations. Students were trained by Yoga professionals to engineer their inner strength. Girl students were also given training regarding self defense techniques by professionals of martial arts. In the evening session students are allowed to ground for physical activities.
6. To enhance the accessibility towards digitalized platforms like virtual and digital class rooms for their optimum usage, which ensures the ICT based learning for better understanding.	6. Accessibility towards smart class rooms/ virtual class rooms was improved. All the three smart class rooms along with virtual class rooms were in full functioning mode and they were utilized up to maximum possible extent. All the fears of students, who are from downtrodden layer of society, were removed to use these digital platforms. They got good handson experience in using smart/ virtual/ computer lab and systems in placement cell(JKC)
5. To encourage and promote research culture in the institution among staff and students.	5. Yes, Research culture was inculcated among the staff and students. IQAC motivated the staff members without Ph.D., to register for it in their respective subjects. Almost all such members except one or two got registered for their Doctoral program. Three research papers were published in reputed journals. A faculty development program on Research Methodology Mechanism for effective implementation was conducted from 19th November 2019 to 21st November 2019. In addition to that, assigning project works which demand novelty and individuality of the students ignited the research culture among themselves..
4. To motivate staff and students to utilize MOOCS facility, in a productive way.	4.By utilizing the MOOCS facility, come of the staff members did their FDP in NPTEL online portal. Some did their refresher course like ARPIT on the SWAYAM portal. Many of them utilized the platform for skill development and enhanced their understanding levels of

	core concepts. IQAC motivated the faculty to register on NPTEL/SWAYAM for pursuing at least one course for the semester and left the choice to the individual whether to clear the examination or not at the end. IQAC encouraged the students to utilize the MOOCS facility.
3. To encourage the innovative thoughts of all departments regarding curricular and co curricular aspects besides their regular activities.	3. All departmental activities filled with new thoughts regarding enhancement of transparency in internal examination evaluation, strengthen the redressal system of grievances of students. Additional inputs are changed from time to time in relevance to the present needs. More innovative project works have been assigned to the students when compared to previous academic year. Outreach activities were also increased relatively to the previous ones..
2. To see that the students be acquainted with CBCS pattern and utilize its property.	2. All the students got awareness about the spirit of CBCS pattern and opted elective subjects and cluster subjects from diverse spectrum of subjects.
1. To continue the culture of electing elective and cluster elective subjects in a diversified manner from wide spectrum of cluster subjects offered by all departments there by fulfilling the true spirit of actual CBCS pattern.	1. The culture of electing elective and cluster subjects has been continued and thus the spirit of CBCS pattern has been full filled.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	**30-Nov-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**26-Feb-2020**

17. Does the Institution have Management Information System ?	**Yes**

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Without violating the gist of the meaning of MIS, the college has the 'system of managing information' using several operational infra which includes college website, whatsapp group, oral announcement by faculty mentors, manually circulated notice, notice board, etc and has the power of delivering information from the spot of policy/decision making to the targeted group effectively and exactly in no time. This will help the information in reaching out everyone in and out of the campus, aware about the happenings and scenario in the campus without any friction and struggle. The noteworthy point here is, the student leaders who were made partners of decision making for academic and administrative transparency, are the best conductors of the information to the gross root level.Principal in consultation with IQAC coordinator, academic coordinator, staff counsel and with student leaders aims at taking important decisions which relate to the activities of 1.Preparation of action plan along with time line. 2. Pragmatic ways and means for the effective implementation of action plan. 3. Distribution of tasks to the capable and interested. 4. Strategic Plan regarding generation of resources/funds. 5. Chalking out a comprehensive system of team work 6. Coordinating with the academic and administrative system for its ceaseless flow. The operational modules in the institution mainly focus on the following. 1) Admission process: Online admissions are in process from the year 201819 , the system allots the seat based on his/her eligibility criteria. 2) Academic related: Managed by Academic coordinator. After proper orientation about the amenities of the institution class work will commence as per academic calendar. 3) Attendance related: Students attendance is registered via IAMS APP, by the faculty who is taking the class and it is attached to the Commissioners dash board. 4) Students wellbeing. It was Managed by women empowerment cell, Anti ragging committee, Campus maintaining committee, so as to make the student feel as they work at home without any ragging or any discrimination. 5) |

Facilities like virtual class rooms, Digital class rooms , Library etc: Governed by Virtual/Digital class room committee so that every student can be benefitted from the facilities of the institution. 6) Financial support: .Class Teachers will submit the attendance to the administrative section and scholarship will be directly credited into the accounts of eligible candidates. 7) Accommodation related : Students are directed to Hostels providing accommodation as per the norms by the concerned committees. 8) Administrative: Committees will help for smooth administration for maintaining students scholarships, salary to the faculty etc. 9) Additional Input related. Apssdc Committee will help the students in acquiring cutting edge knowledge related to employability skills. 10) Examination related: There is examination wing for the conduct of house examinations and university examinations. 11) Placements: JKC Committee will help students in getting proper training and placement. 12) Alumni: Alumni committee will govern the association in maintaining and tracking the data of fruitful candidates from the institution. Thus every module in the institution works for effective management of the information system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the academic year, the institutional plan is approved by the staff council and ratified by the CPDC. This plan is the skeleton structure of the overall planning of aspects like implementing curriculum, examinations, evaluation etc. This plan gives a bird's eye view of the timeline of A) Curricular action plan , conducting internal examinations ,revision, etc... B) Co-curricular activity like assignments, quiz programs, project works, field trips and other supporting curricular events. C) Extracurricular activities like NSS (regular and special camp) activities, field trips, industrial tours and cultural activities. Extension activities like awareness programs on different social and hygiene, literary events, community service activities etc., E) Other activities like Independence day celebrations, Republic day celebrations, Gandhi Jayanthi, Dr. B. R. Amedkar Jayanthi, Birth day celebrations of important and prominent persons, organizing the events of Voters Day etc. Before the beginning of the academic year, academic work is

distributed to the concerned lecturer by the In- Charges of respective departments. The concerned will prepare Annual Academic Plan in advance and then this plan is submitted to the in -charge and later on accepted by the Principal of the College and circulated to the concerned students by the lecturer himself and is kept in college website for information and is also in notice board of each department. This is an important and transparent activity. Further each lecturer submits the synopsis of the topics to be covered in the next month to the in charge of concerned department. Verifying the synopsis, in charge may correct or alter it. . At the end of each month teaching diary which consists of details of topic covered, extra -curricular, extension events taken place hour wise and day wise will be submitted to the in charge. After verifying this record and satisfying with it, in charge will resubmit to the principal for ratification. Then principal crosschecks with teaching diary and teaching synopsis, Record of Acton Plan. Further principal makes appraisal visits to the classes and records the feedback given by the students. This ensures concrete delivery of curriculum at the bottom level. In- Charge of the department verifies the works /assignment/project works etc of each lecturer. Even principal verifies these items randomly. Every stake holder is very attentive and serious for solid delivery of curriculum , IQAC co -coordinator, Vice-Principal and academic coordinator will assist the principal. IQAC plays a vital role in executing the plan by taking feedback from each stake holder and analyzing it at each semester and give suggestions to the lecturer for improvement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
COMMUNICATION SOFT SKILL,ANALYTICAL SKILLS AND TECHNICAL SKILLS	NILL	01/06/2019	4	EMPLOYMENT IN PRIVATE AND GOVERNMENT SECTORS	COMMUNICATION SOFT SKILLS,ANALYTICAL SKILLS AND TECHNICAL SKILLSTICAL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HISTORY,ECONOMICS,POLITICS	01/06/2019
BA	HISTORY ECONOMICS COMPUTER APPLICATIONS	01/06/2019
BCom	GENERAL	01/06/2019
BSc	MATHEMATICS ,PHYSICS,CHEMISTRY	01/06/2019

BSc	MATHEMATICS,PHYSICS,COMPUTER SCIENCE	01/06/2019
BSc	MATHEMATICS,PHYSICS,ELECTRONICS	01/06/2019
BSc	BOTANY,ZOOLOGY,CHEMISTRY	01/06/2019
BSc	MICROBIOLOGY,BOTANY,CHEMISTRY	01/06/2019
MSc	ORGANIC CHEMISTRY	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	175	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Foundation course-8,Analytical Skills	02/12/2019	164
Foundation course-9,Entrepreneurship	02/12/2019	164
Foundation course-10,Leadership Education	02/12/2019	164
Foundation course-1,Human Values and Professional Ethics	01/06/2019	204
Foundation course-2,Environmental Studies	01/06/2019	204
Foundation course-3,Information and Communication Technology (ICT) – 1	02/12/2019	204
Foundation course-4,Communication and Soft Skills (CSS)-1	02/12/2019	204
Foundation course-5,Information and Communication Technology (ICT) – 2	01/06/2019	164
Foundation course-6,Communication and Soft Skills (CSS)-2	01/06/2019	164
Foundation course-7,Communication and Soft Skills (CSS)-3	02/12/2019	164
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics,History,Political Science & Economics,History,Computer Applications	20
BSc	Botany ,Zoology, Chemistry;Botany, Microbiology, Chemistry	24
BSc	Botany ,Zoology, Chemistry;	20
MSc	Organic Chemistry	7
MSc	Organic Chemistry	5
MSc	Organic Chemistry	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is obtained from the stakeholders which includes students, parents, employers, and alumni in predesigned forms. This feedback mainly focuses on the syllabus and the CBCS pattern. Feedback from them is taken periodically for every semester particularly on teaching and learning. IQAC analyses the feedback and recommends the corrective measures regarding syllabus and utilization of ICT infrastructure, laboratory facilities. The feedback stands as a backbone to draft the Mission document, and the feedback from students paves the way for further planning and development of the college. Teacher-parent meetings were conducted and interaction with parents leads to valuable feedback regarding discipline, regularity of students. Next, college along with parents plans about the aspirations and future of the student. As an outcome, the college plans to commence new courses. Also, the college plans to develop an action plan regarding strengthening the facilities, decorum, and educational ambiance, in a way to improve the image of the college. Feedback thus collected from teachers and employers regarding the syllabus, the difficulties (if any) in the mode of delivery at the bottom level effectively will be submitted to the affiliating university. Now in the recent past, the main feedback system was changed from offline to online mode facilitating easy accessibility, accountability, and transparency. Generally, the feedback is taken on a number scale from students on the metrics of quality of Teacher regarding subject expression, clarity, mode of teaching, teaching aids used, punctuality, and the quality of the infrastructure. This helps the principal look into the gaps and fill them with continuous monitoring and strive to

enrich the overall quality to upgrade the college into a good human resource. In general the details of the participants who gave feedback was kept confidential to make the student feel free to express his opinion openly. The student has a choice to reveal his identity or not. IQAC draws the overall collective impression of the students and brings the lacunae, if any, to the notice of respective staff for further improvement. The college opened a window on the website to obtain student satisfaction report. Through this site, both current students and their predecessors have a chance to spell out their opinion about the college. This survey report keeps the college administration on alert. The community people in the vicinity of the college use the college walking track. These people are always in touch with the administration to look after the discipline and decorum of college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History,Economics,Political Science	60	35	33
BA	History,Economics,Computar Applications	40	10	9
BSc	Mathematics,Physics,Chemistry	40	30	25
BSc	Mathematics,Physics,Computer Science	40	40	35
BSc	Mathematics,Physics,Electronics	40	5	2
BSc	Botany,Zoology,Chemistry	40	30	25
BSc	Microbiology,Botany,Chemistry	40	16	15
BCom	General commerce	60	65	59
MSc	Organic Chemistry	30	18	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	573	34	32	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	34	94	10	3	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Student Mentoring System is available in the College. Objectives of the Student Mentoring System 1) To upsurge and engage the Teacher-Student Interaction hours. 2) To get timely feedback from the issues in a way to enhance the campus environment, as well as the Teaching and Learning Process, and also to assist the principal to take appropriate decisions. 3) For attaining all-round development of the student. Constitution and functions of SMS: The Principal assigns a teacher as Class counselor / Student Mentor to a group of 20 students of each section. From each section, two class representatives one from boys and the other from girls will be elected/nominated, for the council of students. The members of this council play a vital role in maintaining interaction with the students individually. Functions of SMS To conduct an Orientation program for freshers at the beginning of the academic year, after the admission process. The teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students in the mentoring process. Information related to the student such as the contact number, email, family background, gender, etc is initially collected by the administrative office through the student database format. The structure of SMS as follows: Principal >>> Class Counsellor / Mentor >>> Class Representative of students and vice-versa for general issues to share. Departments maintain the records of class tests/surprise tests, records of student seminars, etc to review the performance of the students. shooting out the problems which are arisen regarding common facilities, delays at the Office and any such kind of inconveniences will be monitored by SMS. It also provides counseling, emotional support, coping up skills, and guidance to all students on campus by arranging sessions by concerned experts regarding legal and medical issues etc. SMS assists students in utilizing the facilities like Placement cell i.e. JKC, Carrier guidance Programmes, Remedial classes for slow learners, certificate courses, coaching for Common Entrance Exams for Higher Education by Individual Departments, getting awareness about Academic Calendar, CBCS pattern of Curriculum, Semester System, Evaluation pattern, Mid-semester examinations enrolling in MOOCs, etc., SMS also drives students to participate in NSS activities, Eco club, Red ribbon club, Sports, activities which develop ethics and human values, etc. Discussions, Seminars, Elocution, etc will also be done, on a parallel scale for the all-around development of the student. SMS assures a ragging and eve-teasing-free environment on the campus. SMS coordinates with social welfare hostels to find accommodation for needy students. Thus Student Mentoring System has considerably enhanced the campus environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
607	34	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	33	1	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

	state level, national level, international level		Government or recognized bodies
2020	TALLURI PRASANT VIDYA SAGAR	Assistant Professor	INTERNATIONAL TEACHER GLORY AWARD AT 16TH WORLD EDUCATION SUMMIT 2020 AT HYDERABAD BY ELETS TECHNO MDIA PVT LTD

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.Com General-81	v	15/11/2019	21/01/2020
BCom	General-81	VI	24/09/2020	16/10/2020
BSc	Mb.B.C-40	VI	24/09/2020	16/10/2020
BSc	B.Z.C-10	VI	24/09/2020	16/10/2020
BSc	M.P.E-03	VI	24/09/2020	16/10/2020
BSc	M.P.Cs-02	VI	24/09/2020	16/10/2020
BSc	M.P.C-01	VI	24/09/2020	16/10/2020
BA	H.E.CA-47	VI	24/09/2020	16/10/2020
BA	H.E.P-01	V	15/11/2019	21/01/2020
BA	H.E.CA	V	15/11/2019	21/01/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

SCIM Government college has adopted reforms for continuous internal evaluation at the college level and for more transparency, student-centric and student-friendly methods were in practice. students who are admitted are well informed about the assessment, question paper patterns, and university examination system by conducting an orientation program for the students at the very beginning of the program. For transparent and robust mechanism in the internal examinations an Examination Cell is constituted in the college under the guidance of the principal, senior faculty member will coordinate the examination cell with the help of some lecturers who act as members. The examination coordinator assists the Principal during the conduct of both internal and semester-end examinations. The time table of Mid-term Examinations will be communicated to the students by the coordinator at least one week in advance. The academic calendar which is given by University will be strictly followed for delivery of curriculum and also for the conduction of internal examinations. Re examinations were also conducted for absentees. This is an important reform. Evaluated answer scripts of students are given to students and students are asked to verify the evaluation as per the principles of valuation. Further, they are given freedom to consult other faculty of the same subject and In-charge of the Department for a second evaluation if they are not satisfied. Also, the marks were displayed on the notice board for transparency.

the internal marks were noted in the internal marks register after students satisfaction and clearance of uncertainties is made regarding the valuation. If a grievance is not resolved, then the college Examinations Cell itself responds to complaints or grievances related to Internal Assessments within one or two days based on the nature of the grievance. This is regarding internal examinations. The college has the basic structure of continuous internal assessment through Group Discussion, Project works, Assignments, Field visits / Field Work, Seminars, and presentations. Mid-Term examinations will be conducted every semester. The subject teachers discuss the performance of students in both theory and practicals/project work/seminars, assignments, Internal examinations are also conducted for practical courses. The end examinations of the practical's done in the laboratory and projects will be undertaken and both internal and external examiners evaluate the answer scripts of practical's and project work. – Academic calendar prepared and adhered to for the conduction of Examination and other related issues. SCIM Government Degree College is an affiliated college of Adikavi Nannaya University, Rajamahendravaram, and is guided by the rules and regulations formulated at the university level. The Academic cell of AdikaviNannaya University, Rajamahendravaram is available on University college websites. Academic Calendar is prepared and circulated by the university via mail and the same is put on the website also. The approval of the academic Calendar ensures important dates scheduled well in advance to students as well as the teachers .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

SCIM Government Degree college is an affiliated college of AdikaviNannaya University, Rajamahendravaram, and is guided by the rules and regulations formulated at university level regarding syllabi, examination and evaluation. The University has been following the CBCS pattern of evaluation. The Academic calendar of AdikaviNannaya University, Rajamahendravaram is available on the University as well as college websites. Academic Calendar is prepared and circulated by the University via mail and the same is put in the website also. The approval of the University's Academic Calendar ensures important dates scheduled well in advance. It comprises important dates for students as well as teachers such as application issuing and closing dates for enrolment and withdrawal from courses, commencement of class work, dates of internal and semester-end exams, last date of class work and the period holidays. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and they are well informed about these internal examinations well in advance by the departments. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://scimgdctanuku.info/outcomes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

		examination			
01	BA	History,Economics,Political Science	24	20	83.3
47	BA	History,Economics,Computar Applications	9	1	11.1
01	BSc	Mathematics,Physics,Chemistry	31	23	74.2
02	BSc	Mathematics,Physics,Computer Science	38	26	68.4
03	BSc	Mathematics,Physics,Electronics	2	0	00
10	BSc	Botany,Zoology,Chemistry	22	18	81.2
40	BSc	Microbiology,Botany,Chemistry	3	3	100
81	BCom	General Commerce	68	60	88.2
33	MSc	Organic Chemistry	13	9	69.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://scimgdctanuku.info/feed.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	1	RUSA-PARAMARSH SCHEME	0.1	0.05
Minor Projects	1	RUSA-PARAMARSH SCHEME	0.6	0.3

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
3 DAY NATIONAL LEVEL WORKSHOP AS FACULTY DEVELOPMENT PROGRAMME on RESEARCH METHODOLOGY-MECHANISM FOR EFFECTIVE IMPLEMENTATION	IQAC	19/11/2019
WEBINAR ON EXCITING CAREER OPPORTUNITIES IN PHYSICS	PHYSICS	06/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
1st PRIZE IN POSTER PRESENTATION	N AVINASH	GDC RAVULAPALEM	04/03/2020	POSTER PRESENTATION
TEACHERS GLORY AWARD FOR OUTSTANDING RESEARCH SCHOLAR	T. PRASHANTH VIDYA SAGAR	ELETS TECHNOMEDIA PVT LTD	21/02/2020	EXEMPLERY CONTRIBUTION IN FIELD OF EDUCATION
1st PRIZE IN QUIZ	DURGA, BHAVANI AVINASH , SUSHMA	SVRK GDC NIDADAVOLE	20/02/2020	PHYSICS QUIZ

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMPUTER SCIENCE	1	Nill

International	CHEMISTRY	1	1.58
International	COMPUTER SCIENCE	1	Nill
National	TELUGU	1	Nill
National	COMMERCE	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dual responsive GG-g-PNPA/ PIPAM based novel hydrogels for the controlled release of anti- cancer agent and their swelling and release kinetics	R JALABABU	Journal of Polymer Research, vol. 28, pp. 83-97, 2020. (Springer, Impact factor: 1.58).	2020	4	YES	4
INTELLIG ENT CONTROL SYSTEM FOR RESISTANCE SPOT WELDING SYSTEM	M.RAJINI	i- managers Journal on Instrument ation Control En gineering	2019	1	YES	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Dual responsive	R JALABABU	Journal of Polymer	2020	3	4	YES

GG-g-PNPA/ PIPAM based novel hydrogels for the controlled release of anti-cancer agent and their swelling and release kinetics	Research, vol. 28, pp. 83-97, 2020. (Springer, Impact factor: 1.58).				

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	43	1	1
Presented papers	0	0	0	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Composting plus worm farming :A workshop	Depts. of Biology and Chemistry in collaboration with St Theressa college for women ,Eluru, under RUSA paramarsh scheme	10	60
National Mathematics Day-Birth Day celebrations of Srinivasa Ramanujan	Dept of Mathematics	18	250
Faculty Development Programme on Research Methodology and Mechanism for its effective implementation	IQAC in collaboration with St Theressa college for women ,Eluru, under RUSA paramarsh scheme	10	50

Hiroshima –Nagasaki Day on 06.08.2019	Dept of Physics	15	150
Blood grouping was conducted in the college campus on 24-09-2019	NSS Red Ribbon Club and Red Cross	10	100
Tree Plantation	NSS	10	100
The blood donation camp on 24-09-2019 on the Occasion of NSS Day	NSS,Red Ribbon Club,HDFC,Red Cross	8	30
A free coaching programme for students and community youth	IQAC,JKC in collaboration with St Theressa college for women ,Eluru, under RUSA paramarsh scheme	10	60
GST compliance with Tally: A workshop	Dept of commerce in collaboration with St Theressa college for women ,Eluru, under RUSA paramarsh scheme	10	110
A case study on impact of crop insurance schemes on Paddy cultivators	Dept of Economics in collaboration with St Theressa college for women ,Eluru, under RUSA paramarsh scheme	2	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
REGULAR ACTIVITY OF NSS	NSS	Rally on National voter's day on 25-01-2020.	30	250
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU MUNCIPALITY	Swatch college- clean green programme conducted every 4th Saturday in	25	150

		the college campus.		
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU MUNCIPALITY	Beautification of botanical garden and its organisation	5	50
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU POLICE	Rally against Women accused and Murdered (Disha) on 06-12-2019.	30	300
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU MUNCIPALITY	Rally on Plastic Eradiction Conducted on 02-10-2019	25	250
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU MUNCIPALITY	Distillation of Tanks once in a month	6	100
REGULAR ACTIVITY OF NSS	NSS IN COLLABORRATION WITH TANUKU GOVT HOSPITAL	AIDS Awareness Programmes	30	350
REGULAR ACTIVITY OF NSS	NSS	Celebration of International Yoga day on 21-06-2019.	32	300
IQAC	IQAC	Independence day on 15.08.2019	36	250
WOMEN EMPOWERMENT CELL	WOMEN EMPOWERMENT CELL	International Women's Day on 08.03.2020	18	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Development Programme on Research methodology and mechanism for its effective implementation	100	With collaboration and financial support of St Theressa college for women ,Eluru, under RUSA paramarsh scheme	6
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial oriantation to the students	Industrial oriantation to the students	Spectral Pharma Research, Hyderbad	25/04/2019	18/06/2019	7
Industrial oriantation to the students	Industrial oriantation to the students	3F industry, Ta depalligudem	02/05/2019	15/06/2019	3
Industrial oriantation to the students	Industrial oriantation to the students	Wanbury il lidraparru, Tanuku	20/02/2020	06/03/2020	3
Industrial oriantation to the students	Industrial oriantation to the students	VASISHTA MARINE	11/12/2020	17/12/2020	4
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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
APSSDC	03/06/2019	Imparting training to community youth on life skills,soft skills	100
St THERESSA COLLEGE FOR WOMEN,ELURU UNDER RUSA PARAMARSH SCHEME	31/08/2019	Mentoring this college to appear for NAAC re-accreditation along with financial support of RUSA	40
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.5	9.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
soul 1.0	Fully	1.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14169	1791211	0	0	14169	1791211
Reference Books	15714	2780000	0	0	15714	2780000
e-Books	7394662	5900	0	0	7394662	5900
Journals	12	3000	0	0	12	3000
e-Journals	5280822	5900	0	0	5280822	5900
Digital Database	5280822	5900	0	0	5280822	5900
CD & Video	100	2000	0	0	100	2000
Library Automation	1	50000	0	0	1	50000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mrs.T.SONY	Microbiology-	CCE LMS	17/11/2020

	Fermentative production of Amylase		
Mrs.T.SONY	Microbiology-Fermentative production of Vitamin B12	CCE LMS	17/11/2020
Mrs.T.SONY	Microbiology-Fermentation media	CCE LMS	17/11/2020
Mrs. A. Maruthi Devi Chowdary	Commerce- GST fundamentals - Introduction	INSTITUTIONAL LMS	12/08/2020
Mrs. A. Maruthi Devi Chowdary	Commerce-GST advantages	INSTITUTIONAL LMS	14/08/2020
Mrs. A. Maruthi Devi Chowdary	Commerce-Corporate Accounting - Issue of shares	INSTITUTIONAL LMS	18/09/2020
Mrs. A. Maruthi Devi Chowdary	Commerce-Corporate Accounting - Issue of shares with Premium	INSTITUTIONAL LMS	21/09/2020
Mr K Venkata Rao	Chemistry-Solid state	INSTITUTIONAL LMS	16/07/2020
Mr.G Chandrasekhar	Mathematics-Gradient,Divergence,Curl	INSTITUTIONAL LMS	16/07/2020
Mr.G Chandrasekhar	Mathematics-Line Integral	INSTITUTIONAL LMS	30/07/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	80	1	4	1	1	2	15	100	4
Added	0	0	0	0	0	0	0	0	0
Total	80	1	4	1	1	2	15	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DIGITAL CLASS ROOMS	http://www.scimgdctanuku.info/online

4.4 – Maintenance of Campus Infrastructure

| 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
7	7	4.5	4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Government Degree College, Tanuku has well established systems for maintaining and utilizing physical, academic and support facilities, Standard operating procedures for maintenance of infrastructural support facilities. The institution has well prepared academic Policy with the aim to outline the College approach to the provisions of programs and the student cohorts for which they have been developed, covers various academic facilities available in the college. Physical facilities include infrastructure, buildings, furniture, fittings are being maintained properly and the respective matters were monitored by a campus maintenance committee headed by a coordinator. Periodical checks will ensure proper maintenance and utilization of Physical facilities. Laboratories: Labs are maintained by lab assistant. stocks and records of all laboratories are maintained by concerned store keeper, Under the supervision of department in charge and superintendent. Department wise annual stock verification is done every year. Calibration and modernization of equipments updating wherever required are attended to by the professional agency. As per the Policy Document, the Learning Resource Center is managed By a staff member, i.e. Librarian. The Librarian ensures best in main utilization of Library infrastructure. Regular maintenance of Stack Room, Book Bank Section, Journals Magazines Section, Competitive Ex Library (CERL) and Digital Library as well as regular updating and physical verification, firewall protection to computers, and updating connectivity and minor repairs/major repairs or replacements as Physical Education: Maintenance and utilization of Sports and games Courts are looked after by the in-charge Physical education department with some assistants. Provision is made for the periodic purchase of new equipment. Classrooms: Maintenance and utilization of Classrooms will be done by proctors/in charges identified for the purpose. They are kept clean for usage by proper maintenance. Voluntarily students of respective classes participate in cleaning activities in accordance with the spirit of Swatch Bharath. Subordinate staff , night watchman and part time contingent workers are incharges for overall maintenance of cleanliness, discipline and repairs. NSS units works hard in establishing hygiene in the campus. Computers and IT infrastructure : IT Policy in the college ensures the optimal maintenance of IT infrastructure for the benefit of students. It looks after the upgradation of systems and software, maintenance of equipment and waste. Furniture: At the end of each academic year there is physical verification of the furniture. A regular lecturer is kept in-charge of the furniture and infrastructure of the college. expenditure required for maintenance of damaged furniture, The college based on the strength of staff council resolution sanctions the amount and assigns the responsibility to the maintenance committee and office, and they will fix the issue by following procedure. Water works, electrical, plumbing work: Damaged works of the campus will be repaired in the order of priority as per procedure.

http://www.scimgdctanuku.info/infra

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jagananna Vidya Dheevan and Jagananna Vasathi Dheevena (State Government social welfare scholarships and fee reimbursement)	538	1862903
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ENTERPRENEURESHIP	27/12/2019	175	Department of Commerce
BRIDGE COURSES	03/06/2019	183	Sceince Departments
LEADERSHIP EDUCATION	27/12/2019	175	Department of Telugu
ENVIRONMENTAL STUDIES	03/06/2019	183	Department of Telugu
HUMAN VALUES AND PROFFESSIONAL ETHICS	03/06/2020	183	Department of Telugu
PERSONAL COUNSELLING AND MENTORING	21/06/2019	573	Ward-Counsellor system
YOGA , MEDITATION,PHYSICAL FITNESS, HYGENE	21/06/2019	300	Sri Sudharshan,PD,SKSD Womens College,Tanuku,WEC, NSS UNITS OF SCIM Govt Degree Colle
COMMUNICATION SKILL DEVELOPMENT	03/06/2019	183	Jawahar Knowledge Centre, Department of English
INFORMATION AND COMMUMICATION TECHNOLOGY	03/06/2019	183	Jawahar Knowledge Centre, Department of Computer Science
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Paramarsh scheme under RUSA mentored by St.Theressa womens college,Eluru	40	40	0	0
2019	JKC	120	120	0	8
2020	JKC	60	60	0	3
2020	Coaching for PG entrance Examinations	50	150	14	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
15	60	11	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Com	Commerce	SriPadmavathi Mahila Visvavidyalayam ,Tirupathi	M.A(Telugu)
2020	8	B.Sc(M.P.C)	Chemistry	SCIM Govt Degree and PG College,Tanuku	M.Sc(Organic Chemistry)
2020	1	B.Com	Commerce	Andhra University,Visa

2020	2	B.Com	Commerce	Sir CRR College,Eluru	MBA
2020	1	B.Com	Commerce	KGRL College,Bhimavaram	MBA
2020	1	B.A	General	Adikavi Nannaya University ,Rajahmundry	MA(English)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CELEBRATION OF INTERNATIONAL YOGA DAY	INSTITUTION LEVEL	200
CELEBRATION OF TELUGU BASHA DHINOTHSAVAM	INSTITUTION LEVEL	200
INTER COLLEGIATE CRICKET	UNIVERSITY LEVEL	15
COMPETETIONS OF SINGING,QUIZ	INSTITUTION LEVEL	12

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union was represented by student council . The members of the student council were elected / nominated from students having leading qualities as class representatives two per class, one from women and the other from men. The council consisting of all the student representatives from each class nearly 36 in number (18M 18 W) is playing vital role in all most all parts of administrative , academic, social activities of the college . The council represents students concerns, fight against injustice if done knowingly and unknowingly helps the administration in heading the student community while propagating several programmes like Vanam Manam, Neru Chettu , Demonetization, GST, clean and green, plastic free environment etc., the administration of the

college informs and explains the student community through their respective class representatives' by involving them as student members who will ensure administrative and academic transparency. The following is list of some committees involving student members 1) College Planning and Development Council (parents of students are some members) 2) Internal Quality Assurance cell 3) Red ribbon Club 4) Women Empowerment Cell 5) Anti Ragging Committee 6) Special fee Committee 7) Fine Arts Association 8) Sports Club 9) Eco Club 10) Science Association 11) Library Committee etc., Class representatives play an active role in inviting freshers into the institution and also throwing a fare well party in the honor of final year students. Student Council paves the way during all the three years in order to strengthen students and also to encourage their latent talents. As a result every student enjoys their stay by all means in the campus. Student council remains as a back bone in almost all activities of the college, especially during seminars/ conferences/ workshops conducted. They will be a standstill without the participation of the students. Student council helps the administration When class teacher /principal delivers the message to the students. Moreover their help in the conduct of special classes, remedial classes ,blood donation camps, rallies , job drives, youth festivals etc. Besides this, student council approached local MLA and played an important role in resolving college land lease extension dispute arisen against Endowment department. It is due to the well organized programs like donating blood to the poor and needy patients from local government hospitals and raising funds to flood effected people are inimitable and praise worthy.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

This institution (S.C.I.M Government Degree College) came into Existence with the generosity of Sri Chitturi Indraiah Garu (Late) in West Godavari District in 1968. Since then the college produced several graduates of which many of them were Writers, Artists, Thinkers, administrators, scientists, Engineers and Doctors etc., settled globally and serving the nation. This college has been permitted to have an exclusive body called ALUMNI Association (Old students Association) as per the guidelines of Government of A.P which comprises old students who are Industrialists, Business persons, Philanthropists, Scientists, Doctors Academicians. The Alumni Association is primarily constituted to Academic / Administrative / Infra structural / Co-Curricular activities in the institution with those who are interested in giving back to the alumni body (by statute) is authorized to mobilize resources (money, mater good will, books, technological gadgets etc.,) and utilize them for the development of the institution. Alumni association meetings are held and they actively contribute to developmental activities. They provide valuable feedback on various issues related to curricular, extra-cu curricular and disciplinary activities. They participate in nation- through strengthening the college where they started exploring the help to rebuild, resurrect and modernize the mother institution Sri Chitturi Indraiah memorial Government Degree College. The stakeholders who have made the best talents and occupied a place of pre-eminence in the society have been supporting and giving co-operation to the college. In short, the college creates history through Alumni. The college offers a pleasant environment and good educational ambience for the students aiming both personal and intellectual growth of the students. The aim and objectives of Association are 1. To maintain records of all ex-students of the college. 2. To foster and promote feelings of friendship among the existing and ex-students of the college. 3. To provide a forum for the exchange of ideas on social and academic issues. 4. To initiate any enterprise pertaining to the promotion of the best interests of the college. 5. To establish scholarship support to the outstanding students belonging to various disciplines of the college. 6. To let

the alumni acknowledge gratitude to their Alma Mater. 7. To establish placement support for students of the college. 8. To arrange a programme in association with social and charitable institutions. 9. To conduct academic meets conferences, workshops, seminars for the members on various subjects. objectives will be decided by the majority at the Annual general meeting. The Association was committed to connect alumni with the institution, as well as support through a variety of events, and mentor ship programs. SCIM (Alumni Association) plays a significant role in promoting education, ,encouraging the students so as to reach the heights of success.

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

one meeting on 20-06-2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

PRACTICES OF DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT. As the heading clearly interpolates the fact , it is desired and mandatory for every higher Institution to decentralize the power of taking crucial decision of policy making and involving every functionary right from the principal to the stake holder in the institution , under participative management, to achieve the desired result of administrative and academic transparency which naturally leads to freedom , equality and justice to every student in the institution. Exactly at this juncture the college meticulously plans and leaves no stone unturned while making the concept "STUDENT FIRST a reality. The involvement and whole hearted cooperation of everyone in the college ,in sharing the responsibility of decision making builds the integrity and harmony of the college .College as a whole comprises 30 committees as follows. Students Union, All Examinations, Career campus maintenance , Language, Literature Cultural Association, Telugu Bhasha Samiti, Humanities Social Sciences Association, Science Association, UGC Committee, Athletics Association, Magazine calendar Committee, Women Empowerment Cell, AV E Association, Attendance Committee, special Fee Addl. Spl. Fee (Restructured) Committee, Welfare Scholarship and other Student Support Schemes Committee, Time Table Committee, NSS Activities Advisory Committee, Library Activities and Advisory Committee, MANA TV -coordination Committee, Consumer Club, ECO – Club, Red-Ribbon Club Youth Red Cross College Central Purchases Committee, Academic Audit Committee, Discipline Committee,Grievances Redressal Committee, PG Courses Committee, Anti Ragging Committee. The above committees involve everyone in the college as per his capability, expertise and interest. Students inclusion (not less than two in each and every Committee was mandatory . Though some of the committees are at principal level , some at faculty level, some at nonteaching level, the rest are at student level . Each and every decision was taken collectively , aiming at the bottom line ie the welfare and all round development of the prime stakeholder. As a result of freedom and participation of several functionaries in the institution especially students, attracts student organizations like SFI, PDSU, to question about the facilities and development of infrastructure in the campus. In this aspect principal and faculty members, administrative staff of the college felt very happy in answering and arranging the

requirements of the students. Also the principal invites student organizations to examine the campus in a critical way about the educational ambiance, as external participative management and treating that Crucial audit as a check point. Even prior to the entry of the leaders from outside, the nominated /elected student representatives of every class were given free hand in complaining directly to the principal about any pending and unsolved issues ,related to amenities, fixation of examination dates, wearing uniform etc. Staff members and principal solve all the issues raised, and invite such interaction with the students. Besides this the Institution has CPDC (COLLEGE PLANNING AND DEVELOPMENT COUNCIL) consisting of prominent personalities of the town educationists, alumni, senior faculty members and students in order to participate in Administration , Management and Developmental activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The common curriculum for all colleges in the state is designed by Andhra Pradesh Higher Education Council (APSHE).The curriculum was transformed from annual Examinations setup to Semester end examination setup under Choice Based Credit System (CBCS). . Every year Lecturers from different colleges submit suggestions for any change or any modifications including question paper setting and blue print according to its needs. Considering these suggestions from the stake holders, Board of Studies meetings of the University takes appropriate decisions for the improvement of curriculum. Thus college curriculum is designed and developed by Affiliating University I.E, ADIKAVI NANNAYA University. In addition bridge classes ,remedial classes for slow learners are being conducted and planned to improve quantity and quality of them. Further planned to increase additional inputs other than syllabus. . It is planned to improve project works ,field works rather than simply conducting tests or giving assignments to the students. It is planned to design to impart life skills and lab/field/project experience to every student .
Teaching and Learning	Previously Lecture method was adopted predominantly in the college. After implementing CBCS pattern, student is given a choice to select subjects at his interest from wide spectrum of different courses. The presentation of

	amalgamation of courses to the interest of the student is a major breakthrough in learning process. Also some weightage is awarded to student project works, seminars, assignments, and field trips industrial tours etc. Further one complete course has to be completed by the student as project work. The utilisation of ICT tools like Virtual classes, Digital Classes, LMS, MANA TV etc, in delivering lectures in addition to normal lecture method enriches teaching. We planned to utilize MOOCS platform to enhance at optimum level. It is further planned to shift towards online mode of instruction. It is being executed.. As a best practice we are shifting towards online mode of teaching-learning.
Examination and Evaluation	1. To fix 35 (26 marks) of 75 marks as pass percentage in external assessment and 40 (40 marks) of 100 (7525) marks in the overall assessment for the theory and practical. 2. There is no minimum pass percentage fixed for internal assessment for the theory and practical. 3. The student who fails to secure over all 40 marks should reappear for the external examination in the respective semester exam only and the internal assessment should be done during the course time in respective semester only i.e., no repetition for internal assessment for theory and practical. 4. To allot the grades and corresponding points as detailed below absent -abs- 0 , Less than 40 – F , 40-49.99- D 50-54.99- C 55-59.99 – B 60-69.99 – B 70-70.99 – A 80-89.99 – A 90-100- O 5. There is no part -I and Part –II segregation in the marks list of CBCS Pattern 6. VH, PH, sports and other similar concessions will be continued According to the Government norms in the concerned academic year. 7. Grace grafting system is considered at the end of course as Balamohandas committee suggested. 8. If Student could not pass the course with in time, he is given two more years time to pass with the syllabus in which he has studied. Otherwise he has to write examinations with the syllabus to be changed syllabus 9. CGPA 10 is taken as marks obtained as per UGC norms.
Research and Development	College offers hassle free atmosphere to promote research and development by

	encouraging all the lecturers to peruse research work / PhD / M.Phill. Three lecturers have possessed PhDs. Three lecturers are perusing PhDs. Remaining lecturers are strictly instructed by the principal to appear for Andhra Pradesh Research Common Examination Test to register for PhD/M.Phill. Two papers were published by Mr. R Jala Babu, Lecturer in chemistry with the following details 1) Jalababu. R, Satya Veni. S, Suresh Reddy. K.V.N, "Development, characterization, swelling and network parameters of amino acid grafted guar gum based pH responsive polymeric hydro gels". International Journal of Polymer Analysis and Characterization, vol. 24, pp. 304-312, 2019. (Taylor and Francis, Impact factor: 1.426). 2) Pavan Rudhrabatla. V.S.A, Jalababu. R, Krishna Rao. K.S.V, Suresh Reddy. K.V.N,"Fabrication and characterisation of curcumin loaded pH dependent sodium alginate-g-poly(acryloyl phenylalanine)-cl-ethylene glycol vinyl ether-cohydroxyethyl acrylatehydrogels and their in-vitro, in-vivo and toxicological evaluation studies", Journal of Drug Delivery Science and Technology, vol. 51, pp. 438–453, 2019. (Elsevier, Impact factor:2.690). Lecturers are encouraged to attend seminars/conferences /workshops. College also conducted a few seminars at local level.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation Soul software 1.0 grade 2010 version is installed for inflibnet. Now library plans to upgrade the software to 2.0 grade. Library also submits the plans to initiate digital library. Library also plans to commence a new reading hall for reference books in addition to existing facility. College adopted the policy to use ICT tools like Virtual classes, digital classes, MOOCS and other e platforms in full length in addition to existing partial utilisation of ICT tools. College began the procedures to complete the semi completed women hostel. Despite present usage, College chalked out plans to utilise all physical infrastructure and instrumentation facilities in full length

Human Resource Management		College adopted a plan to utilise the services of guest faculty as full time teachers, so that the delivery of lectures and its follow up will be effective. College acts as District Resource Centre which heads all Government and aided colleges in the district for general coordination. Therefore college plans to utilise the services of expert teachers in the district by telecasting their lectures via virtual classes. So DRC exchanges teachers and also students among the colleges. Colleges in the district to share the expert teachers. College strengthens the system of class counsellors – class representatives – for their all round development.
Industry Interaction / Collaboration		Industry Interaction / Collaboration:The College chalked out a plan to involve all departments to engage Memorandum of Understanding with reputed industries, organisations etc. In accordance to the above plan the chemistry department has entered into an MOU with FORTUNE LAB Palakol . The Physics department has entered an MOU for Enrichment of Learning and Placement Assistance with SVM polytechnic college Tanuku. Micro biology and Zoology departments have entered an MOU with Vasista marine (A hatchery of prawn seed culture). Computer department has entered an MOU with SASI engineering College Tadepalligudem and SASI Degree college Tanuku. College has made MOU with APEPDCL regarding utilisation of solar power which is produced by the college. Further principal encourages all departments to collaborate with industry with fruit yielding agreements / MOUs/ linkages.
Admission of Students		Planned to conduct admissions in online mode completely for more transparency . We planned not to run uneconomic programs with respect to strength of students. We planned to introduce new restructured courses in which students demand generally. For this we take the opinion of existing students and also of 2 students of catchment junior colleges. We reduced fees of restructured courses drastically when compared with the fees suggested by the affiliating University . We used to make a campaign about

	college and its facilities .

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The e-documents of college policy planning and development approved by College Planning Development Council (CPDC) is readily accessible to everybody through college website and also readily available for RTI. e documents of resolutions of different committees regarding planning and development are communicated to stakeholders by e- correspondence
Finance and Accounts	Government of Andhra Pradesh introduced a digital platform for e-governance in financial transactions which is called Comprehensive Finance Management System (CFMS) from 2018-19 financial year and made it compulsory to adopt it. Consequently college runs all financial transactions including salaries scholarships, purchases etc., through CFMS only. Government of Andhra Pradesh introduced a digital platform for e-governance in financial transactions which is called Comprehensive Finance Management System (CFMS) from 2018-19 financial year and made it compulsory to adopt it. Consequently college runs all financial transactions including salaries scholarships, purchases etc., through CFMS only.
Student Admission and Support	Online mode for admissions was started from the academic year 2018-19. Biometric attendance system for students was established and this was linked with scholarships of the students. Further scholarships were disbursed through online mode. Coming to the academic side, virtual classes and digital classes were started.
Examination	Basically examination proceedings were carried out through off line mode, but affiliating University facilitates for declaring the results and verification of the conducted examinations through its website.
Administration	College office proceedings regarding administration are corresponded by e-communication only with the support of digitalised office. By the direction Special CCE and District Collector e-office was commenced.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	3 DAY NATIONAL LEVEL WORKSHOP AS FACULTY DEVELOPMEN T PROGRAM ON RESEARCH M ETHODOLOGY -MECHANISM FOR EFFECTIVE IMPLEMENTA TION	NIL	19/11/2019	21/11/2019	34	Nill
2019	ONE DAY REGIONAL LEVEL WORKSHOP ON PREPARE DNESS FOR NAAC RE-AC CREDITATIO N IN NEW RAF.	ONE DAY REGIONAL LEVEL WORKSHOP ON PREPARE DNESS FOR NAAC RE-AC CREDITATIO N IN NEW RAF.	15/10/2019	15/10/2019	34	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
6-Day online FDP on Recent	1	03/08/2020	08/08/2020	6

Developments in Chemical Research for Sociatal Applications conducted by Yogi Vemanna University ,KADAPA				
3-Day FDP on Enterprise Application conducted by APSSDC	2	01/07/2020	03/07/2020	6
A 5-Day FDP in Botany organised by CCE ,Govt of AP onNew knowledge and pedogogy : New Frontiers in Emerging Technologies	2	13/07/2020	17/07/2020	6
A 5-Day FDP in Economics organized by CCE ,Govt of AP on Business and Infrastructure in new world order-digital economy	1	27/07/2020	31/07/2020	6
A 5-Day FDP in Mathematics organised by CCE ,Govt of AP onNew knowledge and pedogogy in Abstract Algebra ,Real Analysis ,Differential Equations and Calculus	2	13/07/2020	17/07/2020	6
A 5-Day FDP organised by CCE ,Govt of AP onLMS VIDEO AND PEDOGOGY	8	03/08/2020	07/08/2020	6
An FDP organised by Dept of Mathematics, NIT,Andhra Pradesh on Recent trends	1	02/11/2020	06/11/2020	6

in PDEs: Theory and Computations				
A 5-Day FDP in Computer Science and Applications organised by CCE ,Govt of AP onDesign thinking and Innovations	2	24/08/2020	28/08/2020	6
A 5-Day FDP in Commerce organised by CCE ,Govt of AP onUnleashing power of commerce in digital era	2	20/07/2020	24/07/2020	6
A 5-Day FDP in English organised by CCE ,Govt of AP onMaking Next Gen Learners speak English Innovations	1	31/08/2020	04/09/2020	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Group Insurance Scheme. 2. Government Health Insurance Scheme. 3. Contributory Pension Scheme (CPS) for the employees recruited after 2004 4. Maternity leave of 6 months for regular married women employee 5.Paternity leave of 15 days for Male Regular employees 6. Child Care leave of two months for regular married women employees. 7. Health checkups for regular employees who are above 45 years of age. 8. Extra	.1. Group Insurance Scheme 2. Government Health Insurance Scheme. 3. Contributory Pension Scheme (CPS) for the employees recruited after 2004 4. Maternity leave of 6 months for regular married women employee 5.Paternity leave of 15 days for Male Regular employees 6. Child Care leave of two months for regular married women employees. 7. Health checkups for regular employees who are above 45 years of age . 8.	The following welfare schemes / facilities are arranged in support of the students 1. Scholarships to SC, BC, EBC students by Government of Andhra Pradesh. 2. Fees reimbursement to SC, BC, EBC students by Government of Andhra Pradesh. 3. Annual Prize Distribution (Culture /Sports) 4. Anti-ragging Cell 5. Women empowerment Cell 6. Soft Skills and Analytical skills Programme by JKC 7.

5 days special casual leave for regular working women per year 9. Medical leave of 20 days per annum is provided and accumulated for further years if not utilised. The encashment facility of H-P-L is also available after superannuation. 10. Wi-Fi facility was arranged in the campus. 11. All the departments were given Computer accesses facility. 12. All staff was given identity cards for the recognition in and outside the college. 13. Sports facilities were also made accessible to the staff'. 14. As per GO No. 25, Govt. of AP ordered for the enhancement of sanctioning of maternity leave for contract full time married women teachers from 90 days to 180 days on par with regular employees with effect from 2018-19. 15. As per GO No. 25, Govt. of AP ordered for the payment of Ex- gratia of 5 Lakhs rupees to the legal heir of the deceased contract teachers for accidental death with effect from 2018-19. 16. As per GO No. 25, Govt. AP ordered for the payment of Ex-gratia of 5 Lakhs rupees to the legal heir of deceased full time deceased contract teachers for natural death with effect from 2018-19. 17. As per GO No. 12, Govt. of AP Enhanced the honorarium of full time contract teachers from Rs. 31,050/- to Rs.40,270/- and placed them in the cadre of minimum of time scale with a break of 10

Extra 5 days special casual leave for regular working women per year 9. Medical leave of 20 days per annum is provided and accumulated for further years if not utilised. 10. Wi-Fi facility was arranged in the campus. 11. All non teaching staff were given Computer accesses facility. 12. All staff members were given identity cards for the recognition in and outside the college. 13. Sports facilities were also made accessible to the staff'. 14. The persons who were prevented from availing of vacation will be given a proportionate earned leave. 15. All non teaching staff could use festival advance facility.

Career Guidance and placement cell through JKC 8. Each student was under the coverage of Insurance of life of three lakhs rupees with a premium of Rs.125/- per year 9. Student-related Seminar/Conferences/Workshops/Camps etc. 10. Youth Festivals. 11. Asreya Foundation financial assistance to eligible students. 12. Women waiting room facility 13. Sports and games facilities 14. Protected Reverse Osmosis drinking water facility 15. Establishing of NSS units to improve the culture of community services. 16. Concession in expenses of travelling for the students by APSRTC and Indian railways. 17. Low fee in order to provide accessibility of higher education to the students from downtrodden sections of the society. 18. Hostel facilities to the required students of BC,SC, ST and EBC. Categories. 19. Establishment of English Language lab. 20. WiFi free campus for the students. 20. Free accessibility of computers to the students 21. Remedial coaching for slow Learners

days. 18. College enhanced the honorarium of all Full time Guest faculties from Rs.100/- to Rs. 200/- per hour subject to the maximum ceiling of Rs. 14,400/- per month. Earlier the maximum ceiling was Rs. 7,200/-. 19. All staff members are encouraged to peruse M.Phill / Ph.D. Moreover no objection certificates are given to those who pursue PhD or M.Phil on part time basis.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: IQAC regularly checks both academic and financial matters associated with every transaction done in the college. As this is the Government institution every financial transaction will be as per the rules laid down by the Government and approved by the purchasing committee consisting of senior faculty members. College planning and Development council members besides planning, will audit and ratify the financial matters if any during the academic year. Periodically an audit of Accountant General, Hyderabad is done for state budgets. External audit: there is a mechanism of ' in depth audit' by the office members headed by Regional Joint Director annually. In addition to that Academic and Administrative Audit (AAA) from Special Commissioner of Collegiate Education (Special CCE) Vijayawada, Andhra Pradesh who is the head of collegiate education, will be conducted by a committee every year in the month of February. This committee consists of two senior most lectures who are randomly chosen by special CCE from different Government and Aided degree college across the state For UGC approved projects, every financial transaction will be certified by authorised charted accountant (C.A). Besides every income tax return of the staff members will be thoroughly checked and certified by concerned C.A.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
COLLEGE PLANNING AND DEVELOPMENT COUNCIL	220000	DEVELOPMENT AND MAINTENANCE ACTIVITIES
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	ISO	Yes	IQAC
Administrative	Yes	ISO	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent – Teacher Association: college invites parents of each class students to have an interaction about the academics, behaviour, regularity to classes of their children etc. Following are the activities of parents of students in several committees. 1) Involvement in curriculum design. Although the college is affiliated to Adikavi Nannaya University the college principal sends the feedback received from the parents to the concerned university officials, for future guidance in designing the suitable curriculum. 2) They suggest various methods to safeguard the students especially women students in the campus. 3) They advise the college governing body by participating in College planning and Developmental activities.. 4) The involvement of parents in IQAC will help the college authorities in enhancing the internal quality of the institution as per the parent's justifiable suggestions. 5) Parents also help their children at home so that he/she can maintain punctuality in attending the college and meet the standards of the institution.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff (at least three) 1) Suitable atmosphere was created at the administrative office by arranging separate washrooms, air conditioned work place, systems aided with fast internet facility, hygienic atmosphere etc. 2) Every employee was given liberty in enjoying every facility like casual leaves, special leaves, medical leaves, leave encashment, pension schemes, health cards, etc chalked out by Government without any hurdles like red tapism. 3) Every effort was made to create harmonious environment for the smooth and efficient administrative discharge of duties. 4) A one day workshop was conducted for the administrative staff throughout the District to create awareness in implementing e-office. 5) Medical camps were arranged for the benefit of teaching, administrative staff and students. 6) Staff club, an unofficial body, consisting of both academic and administrative staff was established to resolve the difficulties, inconveniences and other problems of any kind of injustice from the administration and assists in order to keep harmony of working atmosphere.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the recommendations of the peer committee the initiatives taken are 1) Planning to start new and relevant under graduate courses. 2) Every faculty member was encouraged to upgrade his/her academic boundary and also to take active participation in research by applying for research projects.(Major or Minor) 3) Placement cell was strengthened and as a result recruiting agencies are visiting the institution and selecting the deserved candidates through job drive. 4) The fastest High speed internet facility was arranged in the campus. 5) Library was digitalised and equipped with high speed internet so that staff and students can go through national /international journals. 6) All the teaching positions were filled either on regular or on contract basis or by full time guest faculty. 7) The process of restarting the women's hostel work was in progress. 8) Wi-Fi facility was given to all Departments and also transformed entire campus into Wi-Fi enabled. 9) Faculty were encouraged to do active research and publish papers in reputed journals.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification		**Yes**	
d)NBA or any other quality audit		**No**	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Resolved to promote research culture**	**06/06/2019**	**06/06/2019**	**15/03/2020**	**30**
2019	**Resolved to enhance and utilize the accessib ility of digitalized platforms**	**06/06/2019**	**06/06/2019**	**15/03/2020**	**534**
2020	**Resolved to participate in NIRF**	**05/11/2019**	**10/12/2020**	**31/12/2020**	**10**
2020	**Resolved to submit data to AISHE**	**05/11/2019**	**26/02/2020**	**26/03/2020**	**10**
2019	**Resolved to utilize MOOCS platform in a productive way**	**06/06/2019**	**06/06/2019**	**15/03/2020**	**10**
2019	**Resolved to conduct a regional level workshop on NAAC re-accr editation preparedness**	**06/06/2019**	**17/11/2019**	**17/11/2019**	**40**
2020	**Resolved to conduct NSS special camp to increase extension actvities**	**06/06/2019**	**23/01/2020**	**28/01/2020**	**100**
2020	**Resolved to conduct internal academic adm inistrative audit**	**06/06/2019**	**11/03/2020**	**15/03/2020**	**40**
2020	**Resolved**	**03/03/2020**	**20/03/2020**	**30/06/2020**	**10**

	to clear all pending UGC files				
2020	Resolved to conduct online classes to students in view of Covid-19	03/03/2020	10/05/2020	03/11/2020	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World population day	11/07/2019	11/07/2019	150	50
Anti Ragging Awareness Programme	12/07/2019	12/07/2019	250	100
NSS DAY	24/09/2019	24/09/2019	120	80
GANDHI JAYANTHI	02/10/2019	02/10/2019	100	50
WORLD FOOD DAY	16/10/2019	16/10/2019	160	50
CONSTITUTION DAY	26/11/2019	26/11/2019	140	80
JYOTHI RAO PHULE VARDHANTHI	28/11/2019	28/11/2019	120	80
WORLD AIDS DAY	01/12/2019	01/12/2019	200	150
SMT SAVITHRI BAI PHULE BIRTH DAY	03/01/2020	03/01/2020	130	50
NATIONAL GIRL CHILD DAY	24/01/2020	24/01/2020	110	40
INTERNATIONAL WOMEN'S DAY	11/03/2020	11/03/2020	120	30
Dr B R AMBEDKAR DEATH ANNIVERSARY	06/12/2019	06/12/2019	180	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
(1) Solar power system was installed in the college during 2017-18 with the

financial support of RUSA. The power generated by the solar energy setup in the college is transmitted to grid of APEPDCL and corresponding power is deducted by APEPDCL from the quantity of power consumption of the college every month. Around 2095 KVAH power was produced. It was around 10 of college power bill. This saves power bill of college a lot consequently the financial burden on the college is diminished. (2) "Save energy" initiative is taken by the students and staff and followed to switch off lights and fans before leaving the classroom throughout the year. (3) To create Environmental Consciousness among the students, some special days like "ozone day (16th September)" "Hiroshima Nagasaki day (6th August)" are observed every year. (4) To create awareness on drinking water, Chemistry students collected water samples from various villages near the college and reported the parameters present in it. (5) To create awareness on water pollution and to identify the parameters like alkalinity, metals, POD etc,. (6)A state level workshop on "Plastic free environment" on 27-09-2019. (7) Environmental awareness campaigns were organized by NSS Unit I II annually in adopted villages. (8) Department of Botany and Zoology conduct field trip and study tours to create awareness on conservation of biodiversity among the students. (9) Planted saplings as a part of Vanamahotsavam which was inaugurated on 08-07-2019. (10) Maintained botanical gardens in the college campus (11) Declared last working day of every month as motor vehicle free day. (12) The campus has been declared "plastic free" zone (13) Organized a special camp at the village "Tetali" in the vicinity of college from 23-01-2020 to 29-01-2020 conducting several awareness activities including Environmental Consciousness and it's Sustainability. (14) Every Saturday evening Swatch Bharath is conducted for one hour

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/06/2019	4	Permission was accorded to utilize safe RO water of college to the outers	Safe RO drinking water being provided to community around the college	30

						and walkers in the ground	
2019	1	1	03/06/2019	4	Permission was accorded to the public utilize walking track of the college	A walking track facility in the centre of the town ,in wich town has no such facilty, was provided to community.	30
2019	1	1	03/06/2019	4	Permission was accorded to students of other educational institutions to utilize ground	Providing ground facility for sports and games for students of schools which have no such facility	30
2019	1	1	03/06/2019	4	Permission was accorded to Muncipality to establish Open Gym	Free fitness centre to common public ,which is generally a costly affair,was establi shed	30
2019	1	1	13/06/2019	6	Resolved to conduct a job drive inviting aspirants from comm unity.	Around 120 people got selected from community for six companies so that an	80

2019	1	1	08/07/2019	2	Inauguration of Vanamahotsavam a State Government program	Planted 150 saplings in around the institution to address environmental crisis as social resposibility	100
						attempt was made to bring companies nearer to rural youth.	
2019	1	1	24/09/2019	6	Blood donation camp organised on NSS Day	Blood donation camp organised by NSS units of college in association with HDFC bank,Government Hospital,Eluru to address the importance of blood donation	100
2019	1	1	27/09/2019	6	One-Day State Level Workshop on Plastic Free Environment conducted	An attempt was made to address Environment crisis by college and created some awareness on pollution created by plastic	200

| 2019 | 1 | 1 | 28/11/2019 | 1 | Resolved to start free coaching to competitive examinations to aspirants of local community | An attempt was made to address financially poor aspirants from community to impart coaching for competitive examinations . | 30 |
| 2019 | 1 | 1 | 01/12/2019 | 1 | A rally conducted on AIDS Day | Awareness was created on HIV/AIDS to the community and students | 200 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR NON-TEACHING STAFF TO KEEP HUMAN VALUES ETHICS	01/07/2019	• All the non teaching staff must maintain college timings. Giving Bio metric attendance in both sessions is mandatory • They are directed to maintain dress code. • They should reside in headquarters and give residential address to the Head of Office. • They are eligible for leaves as per A.P.Leave Rules 1932. 15 Casual leave in a calendar year 7 Special.casual leave (to be used in two spells)in a calendar year 5 Special CLs for women employees Prior permission is

| | | | necessary for applying leave. • Every staff employed in the college shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations of the Govt/University from time to time • It is mandatory for the staff to do any work in connection with examinations • No Staff employed in the college shall absent himself from his/her duties without prior permission.(In case of sickness or absence on medical ground exemption) • No Staff employed in the college shall engage directly or indirectly in any trade or business. • They should co-operate with the Principal in maintaining discipline, campus cleaning etc. • All the correspondence regarding his/her service matters or grievance shall route through proper channel • Any staff employed in a college when involved in criminal proceedings shall be suspended without notice. • No staff employed in the college shall engage himself/herself in any political activity. • Staff should not indulge in any criticism of the policies of the Government either directly or indirectly nor participate in such activities . • It is the responsibility of the staff to safeguard the image and reputation of the prestigious institution |
| CODE OF CONDUCT FOR STUDENTS TO KEEP HUMAN VALUES ETHICS | 01/07/2019 | In order to maintain discipline, silent, clear and studious environment in the college campus and |

to inculcate discipline in the students, the following Rules and Regulations are established by college discipline committee in consultation with Women Empowerment cell Informing the students about their Rights and corresponding responsibilities. Ragging (inside and outside the college) is strictly prohibited as per Andhra Pradesh Government Act, 26 of 1997 and any such act is liable for suspension, dismissal and penal punishment. Student should neither involve nor encourage in acts of boycott/strike/quarrels etc or any unethical practices. Students should strictly follow the college timings and adhere to the dress code prescribed by the college. They should be punctual to the starting time of the college and stay in the college until the final bell is given. Bio metric attendance is mandatory in Morning and Evening .They should sit in benches during class hours Should not leave the class without permission of the teacher They should not use Mobile phones in the class room without permission of the teacher. If use unnecessarily within the campus, it will be ceased with penalty. They should wear I.D. Card as long as they are in the college campus. During the interval and lunch time They are expected to maintain discipline and silence while moving in the corridors. They should cooperate to

| | | | maintain cleanliness in the campus. Students are advised to use the dust bins. They should maintain decency and decorum in the classroom. 'Save Energy' initiative should be followed by them .Power saved is power produced, so they are instructed to switch off the lights and fans whenever they leave the labs and classes. They should not write any slogans etc.,on the desks and walls of the college. Spitting and throwing wastage here and there is not acceptable They should participate in all programs ? They are strictly instructed to follow the above listed Rules and Regulations. Any violation of the General Discipline is liable for punishment(such as Suspension from attending college/Rustication, penalty, etc) based on the recommendations made by the Disciplinary Committee. ? It is the responsibility of the students to safeguard the image and reputation of the prestigeious institution in their own interest Discipline Committee consists of theDepartmental Heads of English,Telugu,Physics,Botany and Convenor of Women Empowerment Cell |
| CODE OF CONDUCT FOR LECTURERS TO KEEP HUMAN VALUES ETHICS | 01/07/2019 | | Responsibilities 1. Teachers should handle the subjects assigned by the Head of the Department 2. They should complete the syllabus in time. They shall produce good results in the subjects handled by them and are accountable for the same. 3. They shall monitor the respective |

group of students who are attached to them. 4. Assignment topics for each course are to be given to the students within a week of the beginning of the semester. 5. Internal examination answer books should be assessed and marks are to be informed to the students as well as sent to the University. 6. They should be good by nature and they should help, guide, encourage and assist the students to ensure that the Teaching-Learning Process is effective and successful. Value based education must be their motto . 7. They should maintain decorum both inside and outside the classroom and set a good example for the students 8.They should carry out other academic, co-curricular and organizational activities that are assigned to them from time to time Punctuality and Attendance 1. Teachers must report on time to duty as per the working hours prescribed and should be available in the campus unless and otherwise they are assigned duties elsewhere. 2. Prior written permission should be obtained for reporting late in the morning or leaving early in the evening without detriment to their duties. 3. They should sign in the attendance register as well as register their attendance bio metrically while reporting to duty. Giving Bio metric attendance in both sessions is mandatory 4. They must be aware that

their workload is 40 hours a week even though their maximum class hours are only 20 per week. 5. They are expected to be present in the college campus at least 10 minutes before the College time 6. They should remain in the campus till the end of the College hours. Leave 1. Prior written permission is required from the Principal / at least a day in advance while availing CL or OD. 2. Not more than 25 of staff members in a department will be allowed to go on OD / CL on a particular day 5. 15 days of causal leave can be availed of in a calendar year. 6. Causal leave can be combined with other holidays. 7. All must report to duty on the reopening day and the last working day of each semester. 8. Medical Leave will be sanctioned only for medical reasons. Medical Certificate will be verified for its genuineness Publication of Research Papers Books and Participation in Research Projects, Seminars, Conferences etc. 1. Staff members are encouraged to write text books, publish articles in reputed Journals and present papers in Seminars and Conferences. 2. Staff members are encouraged to take up Research projects. 3. Staff members should also attend Faculty Development Programs, Quality Improvement Programs etc to update their knowledge. 4. Staff members are encouraged to undergo Practical Training in Industry and

can take consultancy work as part of Industry – Institute interaction. 5. Absence from duty to the above matters will be treated as on duty and may be suitably rewarded at the discretion of the management either monetarily or by way of consideration during promotion. General Rules 1. No teacher should involve himself/ herself in any act of moral turpitude on his / her part which may cause impairment or bring discredit to the institution or Management. 2. Teachers Associations should not be formed without the permission of the Management. 3. No teacher should involve himself or herself in any form of political activity inside or outside the campus. 4. Teachers should attend the College neatly dressed. Dress regulations should be followed as the occasion demands. Jeans pant T-Shirts are prohibited. 5. Teachers should not participate in any strikes 6. No teacher shall send circulars / distribute handbills to the staff, organize meetings in the campus without obtaining permission from the Principal. 7. Teachers must always wear their identity badges while they are inside the college premises. 8. Heads of Departments must submit the Department's time table and individual teacher's time tables to the Principal on the last working day of the previous semester. Any change must also be

reported to the Principal in writing 9. Teachers are encouraged to conduct research on their topic of interest. Management will provide necessary infrastructure for the same. 10. Each Department Association must conduct at least three special meetings in each semester. 11. Teachers are expected to attend Department academic association meetings, seminars etc and also college functions like Sports Day, College Day, Independence Day Gandhi jayanthi and Republic Day celebrations without fail. 12. Teachers are expected to Volunteer, to take up extra classes for students of Certificate, Diploma and other Career Oriented Programmes. 13. HODs are responsible for all the college properties belonging to their department. It is their responsibility to keep them clean and in working order. Any loss or damage to their property (like, tables, chairs, lab equipment, chemicals, and electrical appliances) must be reported to the Principal in writing immediately. It is their duty to extract work from the Non- Teaching staff in keeping the Department clean and tidy 14. All departmental meetings of Teachers shall be held only after 2.30 p.m. and not during class hours. Disciplinary Action Violation or non observance of the service rules will invite punishment either in the form of censure or deferment of increment or suspension or termination

	from service after a due inquiry at the discretion of the management. The Management appeals to all staff members to work as a team in institution-building and in upgrading the institution into one of excellence in higher learning

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vanamahotsavam-a plantation program	08/07/2019	08/07/2019	100
122nd Birthday celebrations of Sri Alluri Sitaramaraju	04/07/2019	04/07/2019	200
World population day	11/07/2019	11/07/2019	200
Anti Ragging program	12/07/2019	12/07/2019	350
Mathrubhasha Dhinotsavam	30/08/2019	30/08/2019	200
Independence Day	15/08/2019	15/08/2019	200
Teachers Day	05/09/2019	05/09/2019	400
NSS Day	24/09/2019	24/09/2019	300
Gandhi Jayanthi	02/10/2019	02/10/2019	150
World Food Day	16/10/2019	16/10/2019	210

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Inaugurated Vanamahotsavam on 08-07-2019 and the program of Tree plantation programs are organized by NSS Units and planted more than 100 saplings. (2) Organized a special camp at the village "Tetali" in the vicinity of college from 23-01-2020 to 29-01-2020 conducting several awareness activities including Environmental Consciousness and Sustainability. (3) Maintained greenery on the college campus. (4) The campus has been declared a "plastic-free" zone. (5) A state-level workshop was conducted on "Plastic Free Environment" on 27-09-2020. (6) Maintained botanical gardens on the college campus. (7) Presentation of saplings in the place of bouquets and plantation of the same within the campus (8) Use of renewable energy source – solar system. (9) Declared last working day of every month as motor vehicle-free day. (10) College played a key role in making the adopted villages open Defecation Free. (11) Every Saturday evening Swatch Bharath is conducted for one hour.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1: 1.Title of the Practice:ANNUAL INTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT. 2.Goal:a) To strive the faculty in order to work in accordance with the directions of Spl.CCE to meet the expectations. b) To motivate the faculty in order to adopt innovative methodology in teaching

learning process c) To strive the faculty to enrich , develop their academic qualifications and to develop Research Culture to ensure quality and its sustainability. d)To review performance of the faculty, administrative staff.. e)To ensure Academic, administrative and finacial an transparency among all the stakeholders 3.The Context:Spl.CCE conducts Annual Academic Audit every year.At the initial times, all the lacuna including petty shortcomings ,which can be sorted out easily at college level, were identified and were brought to the notice of of Principal and Spl.CCE . Then the thought of Annual Internal Academic and Administrative Audit was originated so as a)to ensure Academic,Administrative,Financial Transparency among all the stakeholders, b) to promote quality of working culture in order to reach the goals.Apart from this , on one hand college has to be ready for re-accreditation for third cycle of NAAC ,on the other hand College has to improve its score in NIRF. Amidst these circumstances a proper mechanism shall work to find the gaps and to sort out so as to improve the efficiency of performance of the institution,. Then IQAC planned to establish a set up called Annual Internal Academic and Administrative Audit. 4.The Practice:The Appraisal visits of IQAC chairman to the class rooms to cross check and to tally with academic records of a Lecturer to assess the performance of respective Lecturer.As a part of internal audit, IQAC take feedback from all the stakeholders on all significant matters.In advance to the schedule of Academic Audit by Spl.CCE, IQAC frames a two day schedule to audit and brings to the notice of the Teaching and Non-Teaching staff . First day is allotted to academic matter . The second day is allotted to administrative and financial matters.A self evaluation report , which is designed by IQAC, has to be submitted to IQAC in advance by all the staff including both teaching and non teaching, the departments, Cells and Units.A team of IQAC visits the Departments, Cells and Units and interacts members of respective Departments, Cells and Units and verifies the documentary evidence.Then IQAC finds the gaps if any found and advises the solutions to respective persons.This plays a magnificent role to lift quality in the functioning of different of segments the College. The faculty both teaching and non teaching inculcates a culture and a system for self examining themselves consciously and correct themselves if any lacuna or any erroneous rolled by themselves. This is a concrete,solid and deliberate effort to annually to review and assess the performance of all the the Departments, Cells, and facilities of the College. 5.Evidence of Success: The success rate of this exercise can be summed up as follows a) It is due to this exercise , gaps are being diminished in Departments year by year. Hence the quality has been improved. This improvement is reflected in AQARs consecutively. b)The format for the departmental profile is in accordance with the self study report of NAAC. It is handed to the departments at the commencement of each academic year and the same is used to conduct the annual internal audit.This helps to upload data in AQAR , NIRF and AISHE easily and accurately. c)It paves the way to conduct Annual Academic Audit by Spl.CCE smoothly. d) It gives direction and keeps the departments focused towards planning and execution of activities together with evidence and documentation. e) The IQAC conducts the annual audit and checks all these aspects and critically evaluates the strengths / weaknesses of every department. f) The format also provides scope for every department to identify their best practices. g) This being an annual feature finds a place in the calendar of events and now works as an in-built strategy making documentation a regular feature. 6.Problems Encountered and Resources required: The teachers did not get sufficient time as they had to do it along with their University examination and teaching schedule. Clerical assistance was not available. Junior teachers have to take lead role as they are more proficient with ICT equipment and further sufficient ICT equipment is not with the staff. 7.Resources:There are no special resources to do this activity . But human resource is needed to do this kind of herculean task.For stationary ,Principal provides from Office which is bought from state budget . BEST

PRACTICE-2: 1.Title of the Practice: INTERNALISATION OF MENTOR - WARD SYSTEM INTO TEACHING LEARNING PROCESS 2.Goal:a) To strengthen further the bonds of appreciation and affection that exists between Teaching Staff and students.b)To provide guidance to students in the areas of necessity and resolve their grievances. 3.The Context:A significant decline in enthusiasm to attend lectures / other teaching-learning processes was observed by the teachers, which they thought could be attributed to general indiscipline among students. However, the results of a survey (conducted to ascertain the reasons for this phenomenon) revealed that almost 45 percent of our student community lacked the requisite motivation to pursue their undergraduate courses with the kind of seriousness they deserved. Some of the issues which surfaced were that a) Firstly, there appeared to be a general belief among the students that attending lectures would not significantly improve their chances of securing an assured future.b) Secondly, students, especially those who were either coming into the Town Tanuku from rural areas in the vicinity and around of the Tanuku Town had problems of adjustment into their town environment.c) Thirdly, students were under pressure to gain additional qualifications, over and above the undergraduate course they had enrolled for in the College.Having ascertained the reasons, the teachers along with the Principal, decided to introduce the 'Mentor-Ward system' to help motivate students in the right directions. 4.The Practice:Every member of the teaching faculty is entrusted with the task of a mentoring 20 students. The faculty members of each department collectively decide on the particular group of students which each teacher of the department will be entrusted. The whole process is divided into two sessions. During the first session, a questionnaire is used to elicit some personal information from the students with regard to their study habits, problems faced on campus, goal setting, etc . Each student meets his / her mentor in a one-to-one session. Faculty members of each department meet again and information procured from the responses and from the mentoring session is recorded and the issues which arise are looked into with an adequate level of seriousness. Six weeks later another tutor-ward session is held to monitor progress in implementation of goals set in the earlier session. At the end of the second session the faculty members of each department meet once again to collate the responses procured from the students. Based on this, a report is prepared by each department. This report is tabled by each department to the Principal at a special Heads of Departments meeting for necessary action. 5.Evidence of Success:Reports from various Departments have suggested significantly positive feedback on the interactive sessions. More than 70percent of those who have been involved have displayed a remarkable change in their attitude to academic pursuits and appreciate the closeness they now enjoy with their teachers. The system of mentoring is found to be successful for monitoring all round development of a particular student. It has tremendously helped in the improvement of the students' performance. It has improved the one-to-one interaction between the students and the teachers, which has helped to solve many of their academic and other problems.The practice yielded almost immediate results. The same group of students, just by having the opportunity to talk with concerned adults about their lives helped them feel less stressed. Others, while not being inveterate 'bunkers' began to come back to their classes and participate more actively in curricular as well as extra-curricular events of the College. All in the College (especially the teaching Staff and the students) felt the positive effects of deeper bonding. The net result of this exercise is the overall improvement not only of the students, the solving of their problems, but it also makes teaching more effective, after receiving student feedback. 6.Problems Encountered : A certain motivation is necessary for mentors as there is no provision for other financial benefit like additional honorarium to Mentors. Since college is located in the center of town, inspite of lot of counselling ,students bunk the classes for their entertainment. Many students are part time job olders/part time workers. They

are self supportive financially . This is major problem. 7.Resources: No financial resources are specially needed. But lot human resource is needed to motivate the students. A little bit of amount is needed to visit the homes of regular absentees. But staff meet it from their pockets.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.scimgdctanuku.info/bestpractice

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision:1) To transform the College into a Multi-faculty Model College offering courses with a curriculum incorporated with multiple skills with practical training at an affordable cost to the downtrodden sections of the society, bringing out their hidden talents and making them globally preferred. 2) To transform the students of the rural areas into strong and capable citizens by augmenting skilled-based education, research inculcation, and human abilities by making modern technology familiar to them through value-added quality education for overall development. The main area distinctive to the vision, priority, and thrust of college is to transform rural and downtrodden students into a globally preferable. We assert that around 90 percent of the student strength of the college is from downtrodden sections like SC, ST, OBC, and Minorities. All they are from families of below the poverty lines. For it, the institution implements a curriculum that incorporates skill sets, so the outgoing students will be globally preferred. These skill-sets include communication soft skills, analytical skills, life skills like human values professional ethics, leadership skills, entrepreneurship skills, environmental studies, and information communication technology skills. These skills are made a part of the curriculum. Apart from this, the college offers training in information communication technology skills and analytical skills on the platform of JKC with a nominal fee of Rs.500 per student. Further affiliating university reframed fee structure with an increase of more than 100 to that of restructured programs as Rs 9480/-. But college collected only around Rs 4500/-from student. The rest of the fee was given a concession to student. Next, this collected fee also was reimbursed by the Government of Andhra Pradesh. Finally, the student was given a complete free education even in restructured programs along with conventional programs. This is a unique feature of the college to provide a completely free education to the poor. College provides ICT-based education which was funded by RUSA. To meet the challenge arisen due to Covid-19, the college adopted an apt paradigm shift in the methodology of the Teaching-Learning Process like an online mode of learning as per the requirement. All the students are given an easy assessment to utilize this ICT equipment like computers, virtual classes, and digital classes. We make them to be well acquainted with this ICT equipment and utilize it properly as per need. This shows the commitment that vigorously not to fall down the potentiality of quality and sustain that quality to keep the standards to the students of this kind of backdrop. Further students are involved in community service activities, activities with social responsibilities like blood donation programs, awareness activities. We proudly assert that the department of police takes the assistance of NSS volunteers of this college only in the vicinity of Tanuku town to assist them in discharging the duties of Civilian Elections. We also assert that the college provides safe drinking water by establishing RO machinery. This shows that students friendly environment was established in the college to attain holistic all-around development.

Provide the weblink of the institution
http://scimgdctanuku.info/institutionaldistinctiveness

8.Future Plans of Actions for Next Academic Year

SCIM GOVT COLLEGE, TANUKU W.G. Dt. adopted an IQAC Action Plan for next academic year 2020-21 on 3rd November 2020. As per it, the future of the College during the Academic Year 2020-21 are as follows. (1) From the academic year 2020-21, Andhra Pradesh State Higher Education (APSHE) revised the curriculum under CBCS. According to it, three-year Undergraduate Program has been replaced by a four-year Undergraduate Program. In this regard, orientation programs shall be arranged to Teaching staff, concerned students and non-teaching staff separately to prepare to adopt new system. (2) In place of existing 10 compulsory foundation courses,4 life skill courses to inculcate the required simple life-long skills, a new set of 4 skill development courses to train students in broad-based multiple career oriented general skills and 2 Skill Enhancement Courses in each domain subject, in Semester V for a wider basic and practical experience to students with choice. In this regard, it is planned to allocate these courses to the respective lecturers in advance and get them prepared well to utilize more choice of selecting the courses for the students in order that the true spirit of CBCS will be executed. (3) Semesters VII and VIII include research project along with theory courses on research methodology. A few of the courses will be generic in nature while the others will be domain specific. A dissertation needs to be submitted based on the research project done. In this regard staff will be asked to submit a tentative list of research topics/areas to the college in advance by the end of academic year 2020-21 as an preparatory action. (4) Co-curricular activities play an important role in promoting experiential self- learning and field-based learning in students, especially in learning higher order skills. Hence each of the core papers shall have a list of co-curricular activities to be undertaken with assessment and shall be submitted to IQAC for further reference. (5) In view of Credits given for participating in NCC / NSS / NGC, etc and YOGA in revised the curriculum under CBCS, the activities of those cells will be made more constructive and a memorandum of understanding shall be taken from a reputed respective scholar/organization to impart Yoga affectively to the students. The summer vacation in the intervening 1st and 2nd years of study shall be for Community Service is made mandatory . (6) To make the students employable, an Apprenticeship / Internship / On the job training shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years and hence staff will be asked to list out and fix the required organizations/institutions by the end of 2020-21 for this purpose in coordinating with placement cell (JKC). (7) In view of pandemic Covid-19, the online mode of delivery of lectures will be conducted as per requirement as a best practice. The offline classes shall be conducted by following the Standard Operating Procedure of Covid-19 as given by Government of Andhra Pradesh.